

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

MEETING, TUESDAY, MAY 10, 2011

PRESENT: Liz Householder, , Brenda Holmwood, Bobbie Ziegra, Jackie Hemond, Michelle Guertin, Sharon Sanders,

ABSENT : None

Guests, Jim Fogarty, Kevin Lyden, LenGiambra, John Butts

ADDITIONS TO AGENDA : Parking issues. Motion by Sharon, seconded by Liz, M/C 5-0

CALL TO ORDER at 6:16 PM by Chairperson Michelle Guertin

**GENERAL PROCEEDINGS**

- **Minutes of last meetings**
  - Minutes of 5/2/11 meeting reviewed and accepted . Motion by Liz, seconded by Brenda. M/C 5-0. Minutes of 4/12/11 meeting reviewed and accepted. Motion by Sharon, seconded by Michelle. M/C 5-0.
- **Financial report** presented by Liz reviewed and accepted. Motion by Brenda, seconded by Michelle. M/C 5-0.
- **Correspondence** – None. Jim reported that Democratic Town Committee endorsed Len for vacant seat.
- **Librarian's report** presented by Jackie. Library will be closed Friday – Tuesday on Memorial Day weekend for a new circulation system to be installed “Open Source”. Tuesday at noon opening, it will be up and running. Work continues on library heating system Air conditioning is working. Snapshot day on April 13 had 89 patrons with 72 surveys completed. Update on proposed state budget cuts- inter library loans appear to be safe. Summer reading planning in planning stage with theme of Other cultures. Table will be at Memorial Day parade . Email Jackie if you are interested in marching with the library group in the parade. Salem School is donating 10 used computers to the library. Girl Scout projects for the Gold Award are in progress. Teresa Huran's in complete. Tory Nortz is finishing.. Circulation statistics discussed.
- **Friends of the Library report** by Sharon. Friends Annual Meeting will be 5/18/11 at the library at 7 PM. Topics will be election of officers and new budget.

### **OLD BUSINESS**

- Old Library discussion- John Butts attended to give information on many questions that the library board requested.. He recommended that the Friends bring the Memorandum of Agreement to the Library Board and he will review.
- Budget for 2011-2012- vote is tomorrow 5/11/11. No changes were made in library budget.

### **NEW BUSINESS**

- Status of new policies for library Jackie proposed Borrowing Eligibility Privileges Policy. Tabled till next month. Next month, Jackie will present Rules of Behavior.
- Appointment of new library board member. Discussion of individuals approached. Motion made by Liz, seconded by Sharon to appoint Len Giambra to Library Board of Trustees. M/C 5-0.
- Parking issues-State car parked in library lot evenings and weekends. Michelle will talk to Kevin. Jackie will talk to Donnie about parking lot lines to be redone.

**OPEN DISCUSSION** – Begin discussion of functions of Library Board and Library Director.

**ADJOURNMENT** - Motion to adjourn at 8:32 PM by Liz seconded by Phil. M/C 5-0

Respectfully submitted,

Roberta Ziegra  
Recording Secretary

Next meeting June 14, 2010 at 6:15 PM.